

Grade 8 - Informational Report Unit

46 Worksheets

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22-Day Unit Plan



35-page Report Writing Workbook (Scaffolded Instruction for Report Writing)

All About Writing Informational Reports

Name: _____

K-W-L Chart

What I know about writing

What I wonder about writing

What I have learned about writing

What is a Report?

A report is a form of writing that provides information about a specific event, issue, or topic.

Report writing is essential for solving problems based on factual information. A report is generated from research and data analysis.

Writing an effective report takes time a few months or even years to write. Report writing involves gathering and organizing information, feedback and revisions to produce a final report.

News reports are an example of one type of reports below.

Imagine you were in high school. Which have to write reports list Explain your t

What is the Purpose of a Report?

The purpose is the reason why someone writes reports. People write reports for many different reasons. It is an excellent way of transmitting information from one person to another. For instance, in science and history was all documented some point in time so that it could be used later.

Think about the purpose of reports. Write a report and four reasons why you would write a report.

Purpose of Writing

- 1.
- 2.
- 3.

Purpose of Reading

- 1.
- 2.
- 3.

What is the Purpose of a Report?

Look at each of the careers listed in the chart below. Write how these careers might use reports in their daily life. Explain your thinking.

Profession	Purpose of Report
Doctor	
Architect or Engineer	
Laboratory Chemist	
Historian	
Environmentalist	
Software Developer or Programmer	
Teacher	

What is a Topic?

The topic is what you are writing about. It is important to choose a topic carefully. A good report topic is specific and interesting. Choosing a specific topic will allow you to focus more on it.

When choosing a topic for your report, it should be something you are interested in and you can choose something interesting to you.

The chart below shows broad report topics. You will need to be overwhelmed with information. Choose a topic that is more specific.

General Topic	Specific Topic
Slits of prey	
The environment	
Canadian History	
Life under the sea	
Outer space	
Privacy	
The human body	
Geography	
Diseases	
Agriculture	

What is a Topic?

Write the names of units that you studied in geography, history, and science. For each unit, brainstorm report topics that would be suitable for that unit.

Science Unit:	Science Unit:
Possible report topics:	Possible report topics:

Geography Unit:	Geography Unit:
Possible report topics:	Possible report topics:

History Unit:	History Unit:
Possible report topics:	Possible report topics:

11-page Structured Report Writing Culminating Task

Informational Health Report

Name: _____

Informational Report

For this task, you will write an informational report on a topic covered in the Health curriculum. Your report will be written in 400-500 words. It must be about 1000 words. Your final copy will be typed.

Health units:

- Healthy Eating
- Personal Safety and Substance Use, Alcohol, and Human Development
- Mental Health Literacy

Your report must include:

- A report that includes all 4 writing units (Introduction, Body Paragraphs, and Conclusion)
- All planning/brainstorming
- A reference list

Write the due date for your report:

Planning Page: Content

Use the flowchart below to help you plan your report.

Step 1: Identify - What is your topic?

Step 2: Brainstorm - What are your ideas?

Step 3: Focus - Why does it interest you?

Planning Page: Report Structure

Structure your report and brainstorm ideas for each section.

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graph TD
    Intro[Introduction] --- BP1[Body Paragraph 1]
    Intro --- BP2[Body Paragraph 2]
    Intro --- BP3[Body Paragraph 3]
    BP1 --- Conclusion[Conclusion]
    BP2 --- Conclusion
    BP3 --- Conclusion
    
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All About Writing Informational Reports

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What is a Report?	Report Writing Purpose	What is a Report?	What is the Purpose of a Report?	What is a Topic?	What is the Purpose of a Report?
Informational Report Overview	Gathering Information	Report Writing Process	Informational Report Structure	Brainstorming	Introduction
Body	Conclusion	Final Drafting	Report Writing Process		

What is a report?

What processes or research are involved in writing a report?

What is a Report?

- A report is a form of writing that focuses on a specific event, issue, or topic.
- Reports are unique because they are based on factual ("real") information.
- A report is used to compile information that is based on research and data analysis.

What is a Report?

- Writing an **effective** report takes time.
- Report writing is a process that involves:
 - Gathering/organizing information
 - Producing drafts
 - Getting feedback
 - Making revisions

Report writing is a necessary skill to succeed in high school classes. In what courses do you think these skills would be used?

Report Writing Purpose

The purpose is the reason why someone writes something.

- People write reports to help make decisions.
- People write reports to convey information.
- People write reports to analyze progress.
- People write reports to identify problems.

Report Writing Purpose

- Writing reports is an excellent way of **transmitting knowledge** from one person to another.
- The information you learn in science and history was all documented and recorded at some point.

Try it!

Recall prior knowledge. Write the definition of the following writing terms in your own words.

Topic	
Purpose	
Audience	

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AND a 22-Day Unit Plan!